

Job Title

Lead technical Procurement Manager Gladbeck & Marl (m/f/d)

Location

Gladbeck, Germany

ORGANISATIONAL CONTEXT AND JOB PURPOSE

INEOS Phenol is the world's largest producer of phenol & acetone with an annual manufacturing capacity of over 3 million tonnes per annum. We employ approximately 600 people across five sites, located at: Antwerp (Belgium), Gladbeck (Germany), Marl (Germany), Mobile, AL (USA) & Pasadena, TX (USA). Our markets are growing worldwide. Our efficient, integrated assets provide a competitive global manufacturing base to grow with our customers, to continue to meet their needs around the world.

The Lead technical Procurement Manager will supervise, procure & be the regional procurement representative involved with corporate cost savings goals. This position has responsibility for: Indirect Purchasing (MRO, Maintenance Services & Stores Sourcing), Environmental & Construction Services & Capital Projects. The Lead technical Procurement Manager will be part of the Plant Management Team responsible for leading Procurement to support local plant savings objectives while contributing to global synergy goals.

The Lead technical Procurement Manager Gladbeck & Marl reports directly to the Global Procurement Director of INEOS Phenol based in our head office Rolle, Switzerland.

RESPONSIBILITIES & ACCOUNTABILITIES

- Plan & lead a purchasing team to ensure that all requisitioned materials & services are sourced with suppliers that meet or exceed Plant Objectives at the best overall cost & within Quality System requirements.
- Develop & administer the commercial aspects of all local supply agreements, purchase selected major commodities representing high Euro value and/or critical impact on manufacturing operations through established local, regional & global supply agreements.

- Supports Production Commodities (Chemicals, Abrasives, Steel...) sourcing, quality & inventories are set to support Operation requirements.
- Report to & support purchasing management in implementation of regional & global purchasing strategy to meet company profitability & cost reduction goals.
- Coordinates long-term supply agreements driving saving goals that support Plant Operations & Maintenance.
- Works cross-functionally with all areas of the company to ensure effective coordination of sourcing activities with operations, quality, maintenance, engineering, logistics, accounting & finance.
- Ensure compliance with all business controls, ethics policy, procedures, laws & standard business practices.
- Mentor, develop & coach staff members on negotiation strategies, project management skills, & managing stock programs.

ACCOUNTABILITIES OF THE ROLE INCLUDE

- Accountability 1: To develop the category spend strategy for agreed supplier spend categories in line with overall procurement strategy & agreed targets for cost & quality. Most important activities:
- Leading the inquiry & purchasing process from definition of the vendor list through ordering, the supervision, control of the manufacturing & delivery including transport to site.
 - Purchasing of engineering & consultancy services, mechanical equipment, package-units, piping, EI&C equipment & materials, waste disposal etc. & civil & erection supplies & services (e.g. insulation, scaffolding, instrumentation, etc.) using SAP.
 - Active collaboration with all other project functions as project management, scheduling & progress control, change, risk, contracts & claim management & quality assurance, etc.
 - Identification & realisation of cost optimisation potentials & support of estimating & value engineering efforts.
 - Elaboration of the process descriptions for purchasing as part of the IMS handbook (IMS Coordinator).
 - Contribution to groupwide workgroups & panels for purchasing & utilisation of related groupwide networks.
 - Reduction of expenditure & working capital.
 - Reduction of items & value in warehouse (in co-operation with Maintenance department).
 - Market monitoring (new markets).

Accountability 2: To develop & coordinate supplier selection criteria, working in partnership within the INEOS Group. Most important activities:

- Volume bundling, sharing know-how, lead buyer principle (one buyer/one product) together with other INEOS sites.
- Common approach to the market (Purchasing terms, contract award).

Accountability 3: To select, negotiate, develop & maintain motivated approved supplier relationships that deliver agreed cost, service & quality standards. Most important activities:

- Yearly evaluation & action plan if appropriate.
- Participation in the INEOS Network.
- Regular meetings (toolbox).

Accountability 4: To monitor & manage supplier cost, service & quality performance. Most important activities:

- Cost-analysis (best practices, incentives) & cost-effective actions.
- Streamlining relationship internal customer/supplier.

Accountability 5: Execution of further miscellaneous activities. Most important activities:

- Planning & controlling the departmental budget.
- Planning & controlling of the site budget "office supplies" & "communications costs".
- Fleet Management.
- SAP Key User.

SKILLS & KNOWLEDGE REQUIRED

Education/Experience

- Preferably bachelor's degree in Economics, Engineering or Business Management
- Minimum of 5 years' experience in procurement management & 10 years' experience in procurement, mainly in procurement of Indirect Purchasing (MRO, Maintenance Services & Stores Sourcing), Environmental & Construction Services & Capital Projects
- Fluent in German & English.
- Deep knowledge of technical purchasing
- Knowledge of local market
- Good knowledge of ERP-systems like SAP

Skills/Competencies

- Strong knowledge of PCs & MS Office systems (Excel, Word, PowerPoint)
- Strong customer orientation combined with team-minded & self-dependant working style
- Excellent negotiation & influencing skills
- Leadership
- Influencing & communication skills
- Interpersonal skills
- High engagement, flexibility & assertiveness
- Team player, ability to interact effectively with the Antwerp-Site & other INEOS site organizations

HOW TO APPLY

Interested candidates should submit their application in English with usual documents indicating the earliest date you could start and your salary expectations to HR contact:

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We are looking forward to receive your application!